

### Motion Laboratories Inc. Return for Credit Form

In order to process returns of your Motion Labs equipment in a timely manner, fill out the following information as accurately as possible and e-mail it back to us. Once received, an RA Number will be issued and emailed to the email provided.

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Part Number(s): \_\_\_\_\_

Reason for Return: \_\_\_\_\_

Part Number(s): \_\_\_\_\_

Reason for Return: \_\_\_\_\_

Part Number(s): \_\_\_\_\_

Reason for Return: \_\_\_\_\_

Part Number(s): \_\_\_\_\_

Reason for Return: \_\_\_\_\_

Part Number(s): \_\_\_\_\_

Reason for Return: \_\_\_\_\_

Date item shipped: \_\_\_\_\_

## **Motion Laboratories Inc. General Return Policy**

- ◆ All items returned must have a Return Authorization Number issued by Motion Labs Inc.
- ◆ All boxes with repair items must be clearly marked with this Return Authorization Number on the outside of the box.
- ◆ There will be a restocking fee for the return of items, varying depending on product. Please check with your Motion Labs sales contact about this before returning any items.
- ◆ Items returned for credit without first being issued an RA number will be set aside until such time that we can determine why the item is being returned.

## **Motion Laboratories Inc. Return Packaging Policy**

- ◆ Items must be returned in the Motion Labs packaging they were received in, along with the foam they were packed in.
- ◆ Please avoid using packing peanuts if at all possible, as particles can get into sensitive areas and potentially cause damage to the items.
- ◆ Please do not ship multiple small items together in a box (ie. Rac Pacs, Stringer Boxes, etc), without sufficient packaging, as they are likely to get damaged in shipping.
- ◆ ANY DAMAGE THAT OCCURS TO ITEMS IN SHIPPING, DUE TO POOR PACKAGING, WILL BE FIXED AT YOUR EXPENSE. THIS COST WILL BE DEDUCTED FROM THE CREDIT ISSUED.